



## South Berwick Sewer District

293C Main Street

P.O. Box 320

South Berwick, ME 03908-0320

### MINUTES

5 PM Monday, May 6, 2024  
**Regular Monthly Meeting**

#### **CALL TO ORDER**

*Kevin Emery called the meeting to order at 5:03 pm*

#### **ROLL CALL**

*Kevin Emery, Jim Smith, Paul Hussey, Jim Flynn, Ken Holmes, Trustees; Tom Harmon, Admin., Becky Batchelder, Office Manager, Scott Perry (Superintendent).*

#### **MINUTES OF MEETINGS**

- April 1, 2024, Regular Monthly Meeting- *Jim Smith made a motion to accept, Ken Holmes seconded; All in favor- Motion passed.*

#### **PUBLIC AUDIENCE**

*Valerie Giguere from Wright-Pierce. Jill Crosbie, Scott Landis, Nina Maurer, Phil Mundy, and Brett Cropp from Great Works Land Trust, Landing Trail.*

#### **COMMUNICATIONS**

- May 1, 2024, Email Communication Scott Perry, SBSD to Todd Hughes, SAD 35 re: Marshwood Pump Station- *Todd Hughes, from SAD 35, provided an email address for their accounts payable. SBSD will be forwarding invoices to the school district for them to pay- those that are a direct result of the failed sewer repair that led to a sewer break that damaged the district's pumps and caused other damage at the SBSD pump station. Scott Perry will investigate and assess the damage and provide the board with a report at the next district meeting.*

- April 1, 2024, Ron Smith, RHR Smith to Tom Harmon, SBSD, request for 2023 audit response- *Tom Harmon to sign and return, stating the draft financials have been reviewed and accepts the draft as the final result of their engagement.*
- April 9, 2024, RHR Updates and Improvements- *Information only.*
- April 15, 2024, Thomas W. Harmon, SBSD to the Honorable Angus King re: Self Certification Letter- *A required letter stating that neither the senator nor any members of his family are affiliated with this project, and no individual associated with the project has any pecuniary interest in the project.*

## **OLD BUSINESS**

Great Works Land Trust re: Pathway Easement- *Ken Holmes made a motion in which he "moves the district agrees in principle with the intent of the Landing Trail group to provide an easement across district property subject to a mutual agreement on the conditions of that easement." Seconded by Kevin Emery. All in favor. Motion passed unanimously.*

## **NEW BUSINESS**

SBSD Office- *Great Works Properties needs the SBSD office space at 293C Main Street. Tom Harmon and Jim Flynn have met with the SB town manager about the space the town has available for rent. The SBSD office will be moving to the first floor of the town hall by the end of July 2024.*

## **OPERATIONS**

- Odor Control- *None*
- Septic Billing Accounts- *AR Septic has been shut off until their account is brought current.*
- Operations Report - *Provided by Scott Perry*
  - *New DEP Permit: With the preliminary draft in hand, the draft now goes to public comment.*
  - *New Aqua Control Panel- The new panel is at the plant. Switching over in June.*
  - *Marshwood Pump Station- April 23, 2024, SAD 35 hired a contractor to dig up the sewer line due to a backup, which resulted in their jet getting stuck in the pipe. This broke the line which allowed a large amount of sand and stones to flow to the*

*SBSD pump station (Marshwood Pump Station). This damaged the districts pumps that were installed April 10, 2024. SBSD had the wet-well vacuumed out and pumps inspected.*

- *Grants- April 22, 2024, Pam Buck, from Senator Susan Collins office, toured the plant with Scott Perry and Valerie Giguere.*

### **PAYING OF BILLS**

*Motion to pay the April 2024 bills in the amount of \$202,609.87, by Jim Flynn, seconded by Ken Holmes. Approved 5-0*

### **OTHER**

*Next meeting June 3, 2024, 5pm.*

### **ADJOURNMENT**

*Ken Holmes made a motion to adjourn Kevin Emery, seconded. All in favor- Motion passed, meeting adjourned at 6:31 pm.*

*Recorded by bbatchelder*