



South Berwick Sewer District

293C Main Street

P.O. Box 320

South Berwick, ME 03908-0320

MINUTES

5 PM Monday, October 2, 2023
Regular Monthly Meeting

CALL TO ORDER

Kevin Emery called the meeting to order at 5:01 pm

ROLL CALL

*Kevin Emery, Jim Smith, Paul Hussey, Jim Flynn, Trustees; Tom Harmon, Admin.,
Becky Batchelder, Office Manager*

MINUTES OF MEETINGS

- August 31, 2023, Regular Monthly Meeting- *Jim Smith made a motion to accept, Paul Hussey seconded; All in favor- Motion passed.*

PUBLIC AUDIENCE

None.

COMMUNICATIONS

- September 8, 2023, Doug Gaines (dgaines@gmail.com) to Scott Perry re: Request for capacity letter- *Information only.*
- September 14, 2023, Rebecca Batchelder to South Berwick Planning Board Re: Capacity to serve midwifery and birthing center, 289 Main Street- *SBSD has adequate capacity to serve the proposed midwifery and birthing center at 289 Main Street.*

- September 29, 2023, via email Tharmon@sb-sd.org to Jcrosbie@gwrlt.org
Re: Trail easement- *Review of easement request. SBSB trustees would like more information on the location and the impact on the districts property before making a decision.*

OLD BUSINESS

None

NEW BUSINESS

None

OPERATIONS

- Odor Control- *No complaints*
- Septic Billing Accounts- *not available*
- Operations Report - *Report provided by Scott.*
- Software Upgrade- *Trustees would like Ken Holmes to review the request prior to making a decision.*
- Audit Review- *Tom Harmon will set up a meeting with RHR Smith to review the draft copy with the trustees.*

PAYING OF BILLS

Motion to pay the bills in the amount of \$89,106.92 by Jim Flynn, seconded by Jim Smith. Approved 4-0

OTHER

Next meeting; November 6, 2023, 5 pm

ADJOURNMENT

Jim Smith made a motion to adjourn. Kevin Emery, seconded. All in favor- Motion passed, meeting adjourned at 5:41 pm.

Recorded by bbatchelder