



South Berwick Sewer District

293C Main Street
PO Box 320
South Berwick, ME 03908

Minutes
Regular Monthly Meeting
7 PM, March 11, 2019

CALL TO ORDER: Kevin Emery called the meeting to order at 7:15 pm.

ROLL CALL: Kevin Emery, Paul Hussey, James Flynn, Jim Smith (Trustees), Tom Harmon (Admin), Rebecca Batchelder (Office Manager) and Skip Clough (Superintendent) (Absent – Ken Holmes)

ELECTION OF OFFICERS: Will address at the next scheduled meeting- 6 pm Tuesday, March 19, 2019 at the District Office.

MINUTES OF MEETINGS:

- February 4, 2019 – Regular Monthly Meeting – Will address at the next scheduled meeting when all board members are present.

PUBLIC AUDIENCE: Ray Armell and Jeff Maldonis

COMMUNICATIONS:

- 12/31/2018 South Berwick Water District (John Leach) to SBSB customers RE: Incorrect Reads and Billing. *-Information only*
- 2/15/2019 South Berwick Water District (Katie Ouelette) to SBSB (Rebecca Batchelder) RE: Adjusted Billing. *Information only*
- 3/6/2019 Raymond F. Armell to South Berwick Sewer District Trustees RE: High Water Read. *- Kevin Emery made a motion to adjust Mr. Armell's sewer bill by averaging the last eight quarters. Seconded. Motion passed- All in favor*

OLD BUSINESS: Replacement tank is in the process of being made.

NEW BUSINESS: None

OPERATIONS

- Odor Control - no issues presented
- Septic Billing Accounts – Emailed Eric at M2 Facility Solutions about payment. Redding Septic Service is mailing out their payment. Left message for Lakes Region.
- Workshop scheduling- Tuesday, March 19, 2019, the board will hold a special meeting at 6 pm at the District Office- For the purpose of electing district board officers for the coming year.

PAYING OF BILLS: Motion by Kevin Emery to pay bills in the amount of \$73, 138.49, seconded by Paul Hussey, Unanimous – all in favor.

OTHER:

- **Next meeting April 1, 2019**

ADJOURNMENT: James Flynn motioned to adjourn, Jim Smith seconded, meeting adjourned at 7:46 pm.

Recorded by Rebecca Batchelder