



**South Berwick Sewer District**  
293C Main Street  
PO Box 320  
South Berwick, ME 03908

Minutes  
Regular Monthly Meeting  
7 PM, October 1, 2018

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:00 pm.

ROLL CALL: Amin Bahrour, Kevin Emery, Paul Hussey, Jim Roberge, Ken Holmes (Trustees), Skip Clough (Superintendent), Tom Harmon, (Admin), Rebecca Batchelder (Office Manager)

MINUTES OF MEETINGS:

- September 10, 2018 – Regular Monthly Meeting – *Kevin made motion to accept, Paul seconded. Motion passed – all in favor.*

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- September 18, 2018 Maine Revenue Service to SBSB re: Fuel tax refund. *-Plant employees to use Wex card if purchasing fuel in NH*
- September 7, 2018 Peoples United Bank to SBSB (Paul Stanley) re: Collateralization Agreement. *- (Information only)*

OLD BUSINESS:

- Update Peoples Loan Approval. (See Attached Exhibits) *Review of required procedures for Peoples Bank loan approval. Motion by Roberge to approve the District obtaining a loan up to the amount of \$250,000.00 as outlined by the attached BOARD OF TRUSTEES RESOLUTION AUTHORIZING A BORROWING IN AN AMOUNT NOT TO EXCEED \$250,000.00, seconded by Hussey. Motion passed unanimously.*
- Personal vehicle usage and need for additional vehicle- *Plant employees to use district truck, not personal vehicles. Board will revisit additional vehicle at a later date.*

NEW BUSINESS:

**BOARD OF TRUSTEES RESOLUTION  
AUTHORIZING A BORROWING IN AN AMOUNT NOT TO EXCEED \$250,000.00  
OPERATIONS**

- Odor Control - *no issues presented*
- Septic Billing Accounts –
  - *Spoke to Eric at M2 10/1/18: He will send check to bring account current.*
  - *Received payments on 10/1/18 from; Boraczek, A-1, Sebastian, Chris-co, L&W and Stewarts*

- I&I Update – *No new updates. Need to write contract.*
- Budget review- *Workshop scheduled for Monday October 29, 2018 at 5pm*

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$73,741.97 seconded by Paul, Unanimous – all in favor.

OTHER:

- **Next meeting November 5, 2018**
- **Workshop October 29, 2018**

ADJOURNMENT: Kevin motioned to adjourn, Amin seconded, meeting adjourned at 7:55 pm.

Recorded by Rebecca Batchelder