



South Berwick Sewer District

293C Main Street

P.O. Box 320

South Berwick, ME 03908-0320

207-384-2760

Minutes

7 PM, January 8, 2018

Regular Monthly Meeting

CALL TO ORDER: Amin Bahrour called the meeting to order at 7:00 pm

ROLL CALL: Amin Bahrour, Paul Hussey, and Jim Roberge (Trustees), Sandy Rice (Office Manager) (Absent – Kevin Emery, Ken Holmes, Skip Clough, Tom Harmon)

MINUTES OF MEETINGS:

- December 4, 2017 – 2018 Rate Hearing Meeting – Jim made a motion to accept, Paul second. Motion passed – all in favor.
- December 4, 2017 - Monthly Meeting Minutes - Amin made a motion to accept, Jim second. Motion passed - all in favor.

PUBLIC AUDIENCE: None

COMMUNICATIONS:

- December 6, 2017 South Berwick Water District, Douglas Letellier, Chair to SBSD Trustees; re: Meter Read Fees. *Information only*
- December 19, 2017 South Berwick Sewer District to James Flynn re: Service letter for Berwick Inn South Berwick Planning Board review. *Information only*
- December 28, 2017 Kathryn L Slattery State of Maine District Attorney to South Berwick Sewer District re: Bethany S. German. *Information only*

OLD BUSINESS:

NEW BUSINESS:

- Discussion on the possibility of keeping plant open on certain holidays. Further discussion at next meeting.
- Kristen Brown (36 Dogwood) requested credit due to 2016 usage issue. Trustees decided that total amount is due however no interest will be charged.
- Cheryl Shaw (41 Buttonwood) called and stated that she did not receive billing postcard for Oct 2017 cycle, possibly lost in mail. Would like different billing, does not like postcards. We will credit her the interest of \$2.35 and will look in to other possible billing options.

OPERATIONS

- Odor Control - *no issues presented*
- Septic Billing Accounts –

- No check from G&F in December. Tom called and they will get us a check as soon as possible.
- Sandy left message with M2 Facilities – no return call as of meeting.
- Sandy spoke with Redding Septic. They will send a check.
- Stuart Mortgage Discussion: Due to office billing error, mortgage will be credited \$231.08, Jim motioned to accept, Paul second, motion passed – all in favor.

PAYING OF BILLS: Motion by Jim to pay bills in the amount of \$141,042.22, second by Paul, Unanimous – all in favor.

OTHER:

- Jim motioned for Executive Session at 7:35 pm, Amin second
- Jim motioned to end Executive Session at 8:03 pm, Paul second
- Jim motioned to approve employee wage cost of living increases per the District policy of equating increase to the Consumer Price Index for the Northeast Region, Amin seconded..

ADJOURNMENT: Jim motioned to adjourn, Amin second, meeting adjourned 8.04 pm

Next Meeting: February 5, 2018

Recorded by Sandra Rice/Amin Bahrour/twh